

January 20, 2025

MESSAGE FROM THE PART C COORDINATOR

I hope you all are settling into the new year. I am enjoying gaining a little daylight each day, amidst the continued cold and snow of the winter season. Today's update includes various monitoring information and one professional development opportunity.

Please feel free to reach out to me at Taylor.Hammond@childrenandyouth.ohio.gov with ideas, questions, or suggestions any time.

PROGRAM UPDATES

EI Service Coordination Oversight Report

As we are now past the midpoint of State Fiscal Year 2026 (SFY26), DCY reminds all EI Contract Managers that the EI Service Coordination Oversight Report is due to be completed soon for activities that occurred between July 1, 2025 and December 31, 2025. The report must be shared with the local Family and Children First Council and submitted to the applicable State Regional EI Program Consultant no later than February 28. Please note that submitting a copy to your EI program consultant is a new requirement this grant year. If you have additional questions regarding the report, please contact Erin Hale at Erin.Hale@childrenandyouth.ohio.gov. The SFY26 report template and guide are available on [Service Coordination Grant Agreements page](#) of the EI website.

February 1 Local Education Agency (LEA) Notification

As a reminder, the quarterly LEA reporting requirement is coming up at the end of the month. Under Ohio Administrative Code (OAC) 5180-10-02(L)(1)(a), the EI service coordination agency must notify the LEA of children who will turn three within the next year by the first day of February, May, August, and November.

The February 1 Quarterly LEA Reports are used for the state's annual compliance analysis related to LEA notification. DCY sent an email explaining the LEA reporting requirement to all EI contract managers and FCFC coordinators on January 5. DCY is responsible for issuing findings of noncompliance in this area where appropriate.

This report is available in the EI Data System (EIDS) in both Excel and PDF formats. You may use either version, but please remember the following:

- The February 1 LEA report must be run no earlier than January 22 and no later than February 1.
- It is expected that child information will be updated in a timely manner so that the LEA reports in EIDS are accurate.

These quarterly reports must be provided to the LEAs no later than February 1. Only the sections of the report that are relevant to a particular LEA should be sent to that LEA, not the entire report. If you are not sure which LEA should be selected for a specific child, we encourage you to contact the relevant educational service center (ESC) for clarification. Contact information for all of the ESCs and public school districts, along with a map of districts, is available [here](#)

Because the February 1 reports are used for the state's annual LEA notification compliance analysis, you must submit a copy of the full report to DCY no later than Monday, February 2. Please submit reports to Erin.Hale@childrenandyouth.ohio.gov and Rebecca.Muntean@childrenandyouth.ohio.gov. You are strongly encouraged to maintain a copy of the report in the event that it is needed later for monitoring purposes.

State Fiscal Year 2026 Transition Compliance

Activities for the SFY26 Transition baseline analyses are underway. Data inquiries were sent to applicable counties on Jan 8th and the requested documentation must be submitted to DCY by Jan 23rd. DCY will review requested records and other inquiries, request additional information, as needed, incorporate information from the inquiries into the dataset, and complete the final analyses over the next several weeks. Results memos for this analysis are scheduled to be sent March 26th. Please reach out to the EI Policy and Monitoring consultants, Erin Hale Erin.Hale@childrenandyouth.ohio.gov and Becca Muntean Rebecca.Muntean@childrenandyouth.ohio.gov, with any questions about the SFY26 transition compliance analyses.

RESOURCES AND TRAINING OPPORTUNITIES

Early Accessible Education Materials (AEM) ECHO

Project ECHO (Extension for Community Healthcare Outcomes) at Utah State University is offering an Early Accessible Education Materials (AEM) ECHO. This is a free, virtual professional development and networking opportunity designed to support those working with young children with disabilities. The Early AEM ECHO helps interdisciplinary teams strengthen systems that support families by integrating Accessible Educational Materials

(AEM) and Assistive Technology (AT). Participants gain practical strategies to promote access to education and ensure children can learn alongside their peers.

These sessions will occur the 4th Tuesday of every month at 4:00 PM (EST). See the attached [flyer](#) for additional information and to register. Email projectecho@aggies.usu.edu with any questions.